

# **PRESS ACCREDITATION APPLICATION**



**B E A U F O R T**  
P O L O C L U B

## **GLOUCESTERSHIRE FESTIVAL OF POLO 2018**

Please return this form to :

Press + Events Office  
Gloucestershire Festival of Polo  
c/o Onside Consulting  
Church Farm  
Long Newton  
Tetbury  
Glos. GL8 8RS

Tel : 01666 500900

E-mail : [jmusson@onsideconsulting.co.uk](mailto:jmusson@onsideconsulting.co.uk)

**APPLICATIONS DEADLINE : 18.00HRS THURSDAY 7 JUNE**

**ACCREDITATIONS ACCEPTED WILL BE NOTIFIED BY 18.00HRS FRIDAY 8 JUNE**

It is not guaranteed that accreditation will be available to all applicants, so you are urged to submit your request at the earliest opportunity. Application does not guarantee accreditation.

- One application to be completed per media organisation.
- Freelance Applications must be accompanied by a supporting letter from the commissioning Editor on company headed paper. If you have not been commissioned, you will not be granted accreditation.
- Accreditation passes will be given to press at the event and a press car park label for the Gloucestershire Festival of Polo 2018, will be sent to the email address supplied.
- An email will be sent confirming your application has been received (not accepted), followed by a later email confirming whether accreditation has been approved.

Please tick :  Journalist  Photographer  Other (please state) .....

PLEASE COMPLETE IN CAPITAL LETTERS :

Mr/Mrs/Miss/Ms : ..... Full name : .....

Address : .....

..... Postcode : .....

Tel : ..... Mob : ..... E-mail : .....

Publication / Agency representing : .....

### **TERMS & CONDITIONS :**

1. Only journalists/photographers who have a commission from a bona fide publication (print and/or digital) will be considered for accreditation. The publication, commissioning editor, email address and phone number must be included on the accreditation application form and may be contacted by the Beaufort Polo Club. Anyone wishing to film or otherwise acquire moving pictures by any means available now or in the future must outline their production plan/synopsis to the Beaufort Polo Club – Gloucestershire Festival of Polo event organiser prior to applying for accreditation. Accreditation is entirely at the discretion of the Event Organiser and/or their nominee(s).

- 2. Only one photographer will be accredited per publication per day and no assistants are permitted.
- 3. All photographers must carry full Public Liability and Third Party Liability insurance and by accepting these conditions indemnify the owners and managers of the Beaufort Polo Club and the Gloucestershire Festival of Polo against all costs claims and other expenses that they may incur from any third party. Evidence of such insurance must be available and produced on request during the Event.
- 4. Accreditation numbers are limited and all applications will be decided by the Event Organiser or their nominee(s). Previous accreditation is no guarantee of a repeat in the future.
- 5. Accredited photographers will be given access to a dedicated area adjacent to the polo field throughout polo matches (Sunday 10 June only) and access to the presentation area will be limited. Only those granted such access will be permitted to cover the polo matches and presentations.
- 6. Live filming, live streaming or recorded filming of match play in its entirety is not permitted.
- 7. All accredited media must comply with the requests and instructions of the event organisers and stewards.
- 8. Submission of the accreditation form confirms acceptance of these Terms and Conditions.
- 9. Any photographer in breach of these conditions will have their accreditation cancelled, be asked to leave the grounds and will not be accredited in future.
- 10. Use of drones is forbidden at all times.
- 11. Anyone without a proper press accreditation pass will not be allowed on the site.

Submission of this Accreditation Form confirms acceptance of these Terms and Conditions.

Signed :..... Date: .....