



Alzheimer's Society Polo Day
FRIDAY 14 JUNE 2019

Reservation form

To purchase tickets or a table please complete this form and return it in the envelope provided.

INDIVIDUAL TICKETS – £150

A TABLE FOR 10 GUESTS – £1,500

Included in the cost:

- A sparkling drinks reception on the lawn
- A two-course seated lunch
- An afternoon cream tea
- Acknowledgment in the event day programme as An Afternoon at Beaufort supporter

Advertising opportunities

Please view the event programme advertising options below:

Full Page Advertisement £500

Half Page Ad £200

Sponsorship opportunities

If you are interested in sponsoring An afternoon at Beaufort and would like to be sent the sponsorship packages, please contact specialevents@alzheimers.org.uk

Refund Policy

If you wish to cancel your booking, we politely ask that you provide Alzheimer's Society with the minimum of six weeks' notice to receive a full refund. For any period under six weeks, there will be a 50% donation to Alzheimer's Society due to admin and logistical costs. **Please note that we will not accept any refunds or cancellations within one week of the event after 07 June 2019.**

Photography

We will be taking photographs throughout the day. If you do not wish to be photographed, please notify specialevents@alzheimers.org.uk

Why we ask for your details

We need your contact details so we can keep you up to date about all relevant details regarding the event. To find out more about how we use your personal information please take a look at our supporter privacy statement at www.alzheimers.org.uk/legal-information/privacy-security.

Please send your completed form in the enclosed envelope.

specialevents@alzheimers.org.uk

0207 423 5111

alzheimers.org.uk

Registered charity no. 296645.

40 years
2019





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To reserve your table or ticket to this event, please complete the form below. On receipt of your form we will send you an invoice to complete your booking.



Please note: spaces are limited and all bookings are subject to availability. Programme credits and advertisements are subject to print deadlines.

<input type="checkbox"/> Table(s) at £1,500 each	<input type="checkbox"/> Full page advertisement	<input type="checkbox"/> I/We are unable to attend this event, but would like to donate a table (£1,500)
<input type="checkbox"/> Ticket(s) at £150 each	<input type="checkbox"/> Half page advertisement	<input type="checkbox"/> I/We are unable to attend, but would like to contribute a donation of £ _____
Guest name _____		
How would you like to be listed in the programme? _____		
Name of organisation _____		
Address _____		
Email _____ Phone number _____		
Enclosed is my cheque made payable to Alzheimer's Society for £ _____		
<input type="checkbox"/> Please tick this box if you wish to receive an invoice.		
To pay by credit card please enter your details.	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard <input type="checkbox"/> Maestro
Name as it appears on card _____		
Card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Issue no. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Gift Aid declaration - A portion of each table package and individual ticket is eligible for Gift Aid. Please note that £1,000 per table package cannot be considered a charitable contribution and represents the cost of the event including all catering, event programme and promotional materials. The remainder of the table and ticket price is considered a donation towards Alzheimer's Society. To allow us to claim Gift Aid on your donation and to ensure maximum benefit to the charity, please complete the declaration below.

Full name _____	Date _____	
Home address _____	Postcode _____	
<input type="checkbox"/> I am a UK tax payer and am happy for all gifts of money that I have made to Alzheimer's Society in the past 4 years and all future gifts of money that I make to be Gift Aid donations. Alzheimer's Society will reclaim 25p of tax on every £1 I give.	<input type="checkbox"/> I understand that if I pay less Income Tax and Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all of my donations across all Charities, it is my responsibility to pay any difference. Gift Aid is reclaimed by Alzheimer's Society from the tax I pay for the current tax year.	<input type="checkbox"/> I understand that this relates only to my voluntary donations and excludes the cost of the event as outlined on the reservation form.
		 Please notify us if you wish to cancel this declaration, change your name or home address, or no longer pay sufficient tax.

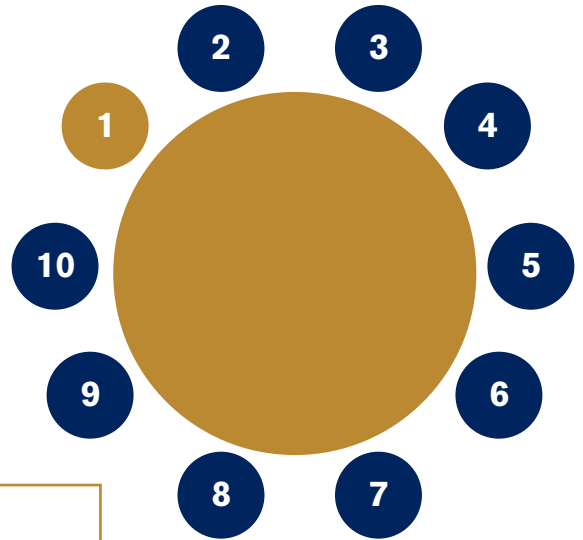


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Guest list form – Table of 10

Please provide the names and any company names to be printed on the place cards and table plan. Simply fill in this form electronically and send to the email below. Alternatively, post the completed form to:

Olivia Antoniou, Special Events team, Alzheimer's Society, Events Team, 43-44 Crutched Friars, London EC3N 2AE



1 Host

Company _____ Name _____

Address _____ Telephone _____

2

Company _____

Name _____

Telephone _____

3

Company _____

Name _____

Telephone _____

4

Company _____

Name _____

Telephone _____

5

Company _____

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Company _____

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Company _____

Name _____

Telephone _____

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Company _____

Name _____

Telephone _____

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Company _____

Name _____

Telephone _____